

The
WHITAKER FAMILY
FOUNDATION

Grant Application

Name of Organization: _____

Name of Project/Proposal: _____

Signature of Director/CEO: _____ Date: _____

By signing and submitting this request for funding, the requesting organization acknowledges that the Whitaker Family Foundation has not previously made any promise to provide the funding requested herein and that the requesting organization has not relied to its detriment upon any statement by the Whitaker Family Foundation or its representatives to obtain the funding requested herein. The requesting organization further acknowledges that any approval of its grant proposal will be communicated only by, and is contingent upon execution of, a written grant agreement between the requesting organization and the Foundation signed by the Foundation's Executive Director.

Organization Name:

Organization Address:

Organization Telephone:

Current Board Members:

Tax ID Number:

Organization Fiscal Year:

Head of Org/Authorized Signatory:

Primary Contact:

Primary Contact email:

Primary Contact phone:

1. Request/Purpose of Grant

Briefly summarize the statement of need for the project/program, the requested amount, and any requested terms (such as multiple years or matching).

2. Background

Include a basic description and history of the organization, including the year the organization was formed and the primary purpose of the organization. Please also note any other organizations with which you are collaborating in the implementation of funding of your program and/or specific project.

3. Project/Program Goals

Include a basic description of project/program goals and the activities planned to accomplish these goals. Also, please include a timeline for the project, if applicable.

4. Financial Information/Sustainability

Please briefly describe long term sources/strategies plans to fund and make the project or organization sustainable after the grant period (if applicable).

5. Management/Key People Involved

Project and Organization Management:

List the 1 – 3 people involved in managing the project and give 1 -4 sentence bios.

Name and Title	2-4 Sentence Bio

6. Other Sources

Please provide a list of other individuals, corporations and foundations to whom you have submitted a grant application for this program/project, and any results (or projected results) from these sources.

7. Evaluation of Proposed Project

Please provide a statement regarding how the organization will evaluate the success of this project and how and when it will be measured.

8. Other Information

Comparable organizations and programs – Please list any other organizations that provide similar programs or services to your direct beneficiaries and describe how your program or service is different.

9. Other attachments

- i) Any organizational plan related to the Grant Request
- ii) IRS Determination Letter
- iii) Latest available IRS Form 990 for you organization
- iv) Latest available audit
- v) Other optional narrative as necessary to explain project or organization
- vi) The organizational budget

For additional information or questions, please contact:

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